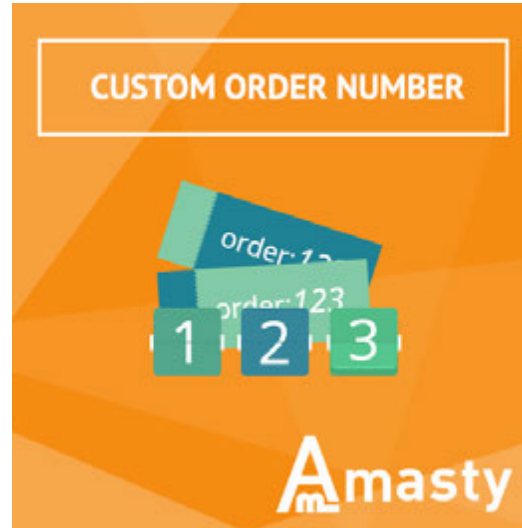


Custom Order Number for Magento 2



Magento Extension User Guide

Official extension page: [Custom Order Number for Magento 2](#)



User Guide: [Custom Order Number for Magento 2](#)

Support: <http://amasty.com/support.html>

Table of contents:

| | |
|---|-----------|
| <u>1. General settings</u> | <u>3</u> |
| <u>2. Order numbers settings</u> | <u>4</u> |
| <u>3. Invoice numbers settings</u> | <u>7</u> |
| <u>4. Shipment and Memos numbers settings</u> | <u>9</u> |
| <u>5. Separate counter per website</u> | <u>11</u> |



1. General settings

Please go to Stores -> Configuration -> Amasty extensions -> Order Number to configure the module.

The screenshot shows the Magento 2 Configuration interface. On the left is a vertical sidebar with navigation icons and labels: DASHBOARD, SALES, PRODUCTS, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM, and FIND PARTNERS & EXTENSIONS. The main content area is titled 'Configuration' and has a left-hand menu with categories: GENERAL, CATALOG, CUSTOMERS, SALES, SERVICES, and AMASTY EXTENSIONS. The 'AMASTY EXTENSIONS' category is expanded to show 'Order Number'. The 'Order Number' setting is currently set to 'Enabled' with a dropdown menu showing 'Yes'. Below this, there is a description: 'Allows to add set of products to any search, but might slow down the pages in some cases'. Another setting, 'Timezone offset', is shown below with a dropdown menu set to '0 hours'. An orange callout box points to the 'Enabled' dropdown with the text: 'Here you can enable or disable the extension.'



2. Order numbers settings

Order

| | | |
|------------------------------|--|---|
| Number Format | <input type="text" value="ORD-{yy}-{mm}-{dd}-{counter}"/> | Specify order's number format which will replace the numbers generated by default Magento functionality. |
| | <small>You can use variables {counter}, {store}, {yyyy}, {yy}, {m}, {mm}, {d}, {dd}, {rand}. If you type ORD-{yy}-{mm}-{dd}-{counter} in the field, you will have order numbers of the kind: ORD-13-08-15-000077</small> | |
| Start Counter From | <input type="text" value="1350"/> | Set the starting numbers for your orders. Let's say you have 1349 orders in your store and open a new Magento store. In this case, you can start counter from 1350. |
| Counter Increment Step | <input type="text" value="5"/> | |
| | <small>E.g. the last number is 00015. If increment step is 4, the next number will be 00019</small> | |
| Counter Padding | <input type="text" value="8"/> | Counter Padding sets the amount of digits in order numbers. In case you need all order numbers to have 8 symbols, set padding equal to 8. Now your order number will have the following view – 00002657. |
| | <small>Total number of digits in the order number. If the order id is 24 and padding is 6, the result will be 000024. Set to 0 (zero) not to add leading zeros.</small> | |
| Reset Counter on Date Change | <input type="text" value="Never"/> | |
| | <small>[STORE VIEW]</small> | |
| Reset Counter | <input type="checkbox"/> | |
| | <small>If you really need to reset current counter value to the starting number, tick the checkbox and click `Save`</small> | |



2. Order numbers settings

Order

| | | |
|------------------------------|---|--------------|
| Number Format | <input type="text" value="ORD-{yy}-{mm}-{dd}-{counter}"/> | [STORE VIEW] |
| | You can use variables {counter}, {store}, {yyyy}, {yy}, {m}, {mm}, {d}, {dd}, {rand}. If you type ORD-{yy}-{mm}-{dd}-{counter} in the field, you will have order numbers of the kind: ORD-13-08-15-000077 | |
| Start Counter From | <input type="text" value="1350"/> | [STORE VIEW] |
| Counter Increment Step | <input type="text" value="5"/> | [STORE VIEW] |
| | E.g. the last number is 00015. If increment step is 4, the next number will be 00019 | |
| Counter Padding | <input type="text" value="8"/> | [STORE VIEW] |
| | Total number of digits in the order number. If the order id is 24 and padding is 6, the result will be 000024. Set to 0 (zero) not to add leading zeros. | |
| Reset Counter on Date Change | <input type="text" value="Never"/> | [STORE VIEW] |
| Reset Counter | <input type="checkbox"/> | |
| | If you really need to reset current counter value to the starting number, tick the checkbox and click `Save` | |

Counter Step option regulates number intervals between consecutive orders. For example, in our user guide, we set Start Counter From 1350 and Counter Step is 5, it means, that the next order will have the number – 1355.



2. Order numbers settings

Order

Number Format

[STORE VIEW]

You can use variables {counter}, {store}, {yyyy}, {yy}, {m}, {mm}, {d}, {dd}, {rand}. If you type ORD-{yy}-{mm}-{dd}-{counter} in the field, you will have order numbers of the kind: ORD-13-08-15-000077

Start Counter From

[STORE VIEW]

Counter Increment Step

E.g. the last number is 00015. If increment step is 4, the next number will be 00019

Counter Step option regulates number intervals between consecutive orders. For example, in our user guide, we set Start Counter From 1350 and Counter Step is 5, it means, that the next order will have the number – 1355.

Counter Padding

[STORE VIEW]

Total number of digits in the order number. If the order id is 24 and padding is 6, the result will be 000024. Set to 0 (zero) not to add leading zeros.

Reset Counter on Date Change

[STORE VIEW]

Reset Counter

If you really need to reset current counter value to the starting number, tick the checkbox and click 'Save'

If you want to reset Counter right now, tick Reset Counter and click the 'Save Config' button. In this case, order counter will be reset right at the moment you click the button.

The extension lets you reset order numbers automatically with the following intervals:
1. Never ; 2. Each day ;
3. Each month ;
4. Each year .



3. Invoice numbers settings

General

Order

Invoice

You can set the same numbers for invoices and orders to meet your local record keeping standards.

Same as Order Number

Yes



Specify letter prefixes according to the type of document for which you modify the numbering model.

NOTE: Invoice Prefix will be added before the order number

Prefix

INV-

Will be added before the order number

Part of the order number to replace with the prefix

If you have the order number as `11/13-order`, you can replace the `-order` part with the prefix instead of adding it in the beginning.



3. Invoice numbers settings

Invoice

Alternatively, you can use different numbers for invoices (the additional fields will be displayed, if you choose 'No' option in the 'Same as Order Number' dropdown).

| | |
|------------------------------|---|
| Same as Order Number | <input type="text" value="No"/> |
| Number Format | <input type="text" value="INV-{yy}-{mm}-{dd}-{counter}"/> <small>You can use variables {counter}, {store}, {yyyy}, {yy}, {m}, {mm}, {d}, {dd}. If you type INV-{yy}-{mm}-{dd}-{counter} in the field, you will have invoice numbers of the kind: INV-13-08-15-000077</small> |
| Start Counter From | <input type="text" value="1"/> |
| Counter Increment Step | <input type="text" value="1"/> <small>E.g. the last number is 00015. If increment step is 4, the next number will be 00019</small> |
| Counter Padding | <input type="text" value="8"/> <small>Total number of digits in the order number. If the order id is 24 and padding is 6, the result will be 000024. Set to 0 (zero) not to add leading zeros.</small> |
| Reset Counter | <input type="checkbox"/> <small>If you really need to reset current counter value to the starting number, tick the checkbox and click 'Save'</small> |
| Reset Counter on Date Change | <input type="text" value="Never"/> |

As you can see, the Invoice extended menu has the same features as the Order menu (see detailed features description on the previous slides). All the features work the same way as for the order numbers.



4. Shipment and Memo numbers settings

Shipping

Same as Order Number

Prefix

Will be added before the order number

Part of the order number to replace with the prefix

If you have the order number as `11/13-order`, you can replace the `-order` part with the prefix instead of adding it in the beginning.

Shipping and Credit Memo features work the same way and have the same options as Order numbers settings.

Credit Memo

Same as Order Number

Prefix

Will be added before the order number

Part of the order number to replace with the prefix

If you have the order number as `11/13-order`, you can replace the `-order` part with the prefix instead of adding it in the beginning.



4. Shipment and Memo numbers settings

Shipping

| | |
|------------------------------|---|
| Same as Order Number | <input type="text" value="No"/> |
| Number Format | <input type="text" value="SHI-<code>{yy}</code>-<code>{mm}</code>-<code>{dd}</code>-<code>{counter}</code>"/> |
| | You can use variables <code>{counter}</code> , <code>{store}</code> , <code>{yyyy}</code> , <code>{yy}</code> , <code>{m}</code> , <code>{mm}</code> , <code>{d}</code> , <code>{dd}</code> . If you type <code>INV-<code>{yy}</code>-<code>{mm}</code>-<code>{dd}</code>-<code>{counter}</code></code> in the field, you will have invoice numbers of the kind: <code>INV-13-08-15-000077</code> |
| Start Counter From | <input type="text" value="1"/> |
| Counter Increment Step | <input type="text" value="1"/> |
| | E.g. the last number is 00015. If increment step is 4, the next number will be 00019 |
| Counter Padding | <input type="text" value="8"/> |
| | Total number of digits in the order number. If the order id is 24 and padding is 6, the result will be 000024. Set to 0 (zero) not to add leading zeros. |
| Reset Counter | <input type="checkbox"/> |
| | If you really need to reset current counter value to the starting number, tick the checkbox and click `Save` |
| Reset Counter on Date Change | <input type="text" value="Never"/> |

Shipping and Credit Memo features work the same way and have the same options as well.



5. Separate counter per website

- DASHBOARD
- SALES
- PRODUCTS
- CUSTOMERS
- MARKETING
- CONTENT
- REPORTS
- STORES
- SYSTEM
- FIND PARTNERS & EXTENSIONS

Configuration

admin

Store View: Main Website

You can set a separate counter per website. To do this switch between sites you need and set the right counter for each site.

Save Config

GENERAL

CATALOG

CUSTOMERS

SALES

SERVICES

ADVANCED

AMASTY EXTENSIONS

Order Number

Enabled No Use Default [STORE VIEW]

Allows to add set of products to any search, but might slow down the pages in some cases

Timezone offset 0 hours Use Default [STORE VIEW]

Order

Number Format ORD-{yy}-{mm}-{dd}-{counter} Use Default [STORE VIEW]

You can use variables {counter}, {store}, {yyyy}, {yy}, {m}, {mm}, {d}, {dd}, {rand}. If you type ORD-{yy}-{mm}-{dd}-{counter} in the field, you will have order numbers of the kind: ORD-13-08-15-000077

Start Counter From 1 Use Default [STORE VIEW]



Thank you!

Should you have any questions or feature suggestions, please contact us at:

<http://amasty.com/support.html>

Your feedback is absolutely welcome!

