

Extended Order Grid for Magento 2



Magento 2 Extension User Guide

Official extension page: [Extended Order Grid for Magento 2](#)



User Guide: [Extended Order Grid for Magento 2](#)

Support: <http://amasty.com/contacts/>

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Configuration

Store View: Default C

To configure general extension settings please go to Stores -> Configuration -> Amasty Extensions -> Order Grid.

Save Config

GENERAL

General

CATALOG

Hide orders with statuses
[global]

CUSTOMERS

Select orders with which statuses to exclude from the grid.

If you choose 'Canceled' and 'Complete' like here, orders with 'Complete' and 'Canceled' statuses will be hidden on the order grid. They will be displayed again, once you deselect the statuses.

- Complete
- Suspected Fraud
- On Hold
- Payment Review
- PayPal Canceled Reversal
- PayPal Reversed
- Pending
- Pending Payment
- Pending PayPal
- Processing

AMASTY
EXTENSIONS

Order Grid



2. Add columns to the order grid

Orders

Please open Order grid and use Columns dropdown to add or delete columns to the order grid.

Create New Order

Search by keyword Filters Default View Columns

Select Items 5 records 9 out of 37 visible

	ID	Purchase Date
<input type="checkbox"/>	000000005	Jun 13, 2016 2:09:34

General Product Customer Billing Shipping

Column

- ID
- Purchase Point
- Purchase Date
- Grand Total (Base)
- Grand Total (Purchased)

Title

- ID
- Purchase Point
- Purchase Date
- Grand Total (Base)
- Grand Total (Purchasesec

Save

Once you've set up new columns, please click 'Save'.

Here you can specify a custom title for each column.

Tick the general order-related attributes which you would like to view on the grid.



2. Add columns to the order grid

Orders

Create New Order

Search by keyword

Select Items 5 records

9 out of 37 visible

General **Product** Customer Billing Shipping

Row Total (Base)

Row Total (Purchased)

Activity

Category Gear

Description

Thumbnail

If it's required you can delete default fields from the order grid.

In the Products tab you can select product attributes you want to be displayed.

<input type="checkbox"/>	ID	Purchase Date
<input type="checkbox"/>	000000005	Jun 13, 2016 2:09:34 PM



2. Add columns to the order grid

Orders

Create New Order

Search by keyword

Select Items 5 records 9 out of 37 visible

<input type="checkbox"/>	ID	Purchase Date
<input type="checkbox"/>	000000005	Jun 13, 2016 2:09:34 PM

Column

Customer Email

Customer Group

Customer Name

Title

Here you can add columns with the necessary customer attributes.



2. Add columns to the order grid

Orders

The screenshot shows the Magento 2 'Orders' grid. A sidebar on the left contains navigation icons for Dashboard, Sales, Products, Customers, Marketing, Content, Reports, Stores, and System. The main area features a 'Create New Order' button, a search bar, and a 'Columns' configuration modal. The modal is currently set to the 'Billing' tab, which is highlighted with a red box. The modal lists columns to be added to the grid, with checkboxes for 'Bill-to Name', 'Billing Address', 'Region', and 'Postcode' all checked. An orange callout box points to the modal with the text: 'Add payment information like billing address, region, postcode etc.' The background grid shows a table with columns for 'ID' and 'Purchase Date', and a row with ID '000000005' and purchase date 'Jun 13, 2016 2:09:34 PM'.

Create New Order

Search by keyword Default View

Select Items 5 records 9 out of 37 visible

General Product Customer **Billing** Shipping

Column	Title
<input checked="" type="checkbox"/> Bill-to Name	Bill-to Name
<input checked="" type="checkbox"/> Billing Address	Billing Address
<input type="checkbox"/> Fax	Fax
<input checked="" type="checkbox"/> Region	Region
<input checked="" type="checkbox"/> Postcode	Postcode

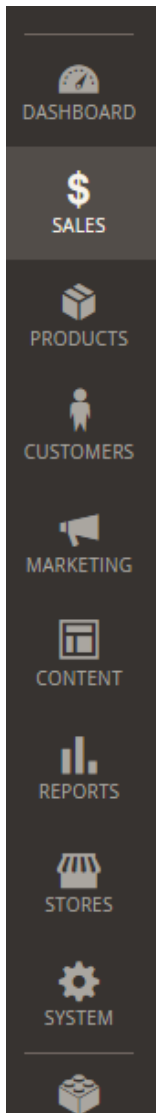
Add payment information like billing address, region, postcode etc.

ID	Purchase Date
<input type="checkbox"/> 000000005	Jun 13, 2016 2:09:34 PM



2. Add columns to the order grid

Orders



Create New Order

Search by keyword

Select Items

Column	Title
<input checked="" type="checkbox"/> Ship-to Name	Ship-to Name
<input type="checkbox"/> Shipping Address	Shipping Address
<input checked="" type="checkbox"/> Shipping Information	Shipping Information
<input checked="" type="checkbox"/> Shipping and Handling	Shipping and Handling
<input type="checkbox"/> Fax	Fax






Display detailed shipping info right on the grid to simplify order processing.

Remember to click 'Save' to apply the changes.



ID	Purchase Date
000000005	Jun 13, 2016 2:09:34 PM






3. Manage Order Grid Templates

Search by keyword   Filters  Orders from Sports cate...  Columns  Export







Select Items 5 records found

Default View  1 of 1 

Orders from Sports category  






Customer info + shipping c 

You can quickly rename or delete any grid template if needed.



Purchase Point	Purchase Date	Ship-to Name	Grand Total (Base)	Status	Weight	Telephone										
Main Website Main Website Store Default Store View	Jun 13, 2016 12:43:58 PM	Veronica Costello	\$53.71	Pending	1.0000	(555) 229-3326	<table border="1"><thead><tr><th>Name</th><th>SKU</th><th>Type</th><th>Thumbnail</th></tr></thead><tbody><tr><td>Iris Workout Top-XS-Red</td><td>WS03-XS-Red</td><td>simple</td><td></td></tr></tbody></table>	Name	SKU	Type	Thumbnail	Iris Workout Top-XS-Red	WS03-XS-Red	simple		View
Name	SKU	Type	Thumbnail													
Iris Workout Top-XS-Red	WS03-XS-Red	simple														
Main Website Main Website Store Default Store View	Nov 18, 2015 7:38:36 AM	Peter Parker	\$37.00	Complete	1.0000		<table border="1"><thead><tr><th>Name</th><th>SKU</th><th>Type</th><th>Thumbnail</th></tr></thead><tbody><tr><td>Minerva LumaTech&trade; V-Tee-XS-Blue</td><td>WS08-XS-Blue</td><td>simple</td><td></td></tr></tbody></table>	Name	SKU	Type	Thumbnail	Minerva LumaTech™ V-Tee-XS-Blue	WS08-XS-Blue	simple		View
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3. Manage Order Grid Templates

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Purchase Point	Purchase Date	Ship-to Name	Grand Total (Base)	Status	Weight				Action		
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							Name	SKU	Type	Thumbnail	
							Iris Workout Top-XS-Red	WS03-XS-Red	simple		
Main Website Main Website Store Default Store View	Nov 18, 2015 7:38:36 AM	Peter Parker	\$37.00	Complete	1.0000				View		
							Name	SKU	Type	Thumbnail	
							Minerva LumaTech™ V-Tee-XS-Blue	WS08-XS-Blue	simple		

Click here to save the newly created order grid view.

Save View As...



4. Advanced filtering options

Orders

admin

Create New Order

Search by keyword



Filters



Orders from Sports cate...



Columns



Export

Grand Total (Base)

from

to

Purchase Date

from

to

Purchase Point

All Store Views

ID

Ship-to Name

Status

Weight

Telephone

Name

SKU

Type

Cancel

Apply Filters

All the attributes that you've added to the grid are also included to filtering options.



Thank you!

Should you have any questions or feature suggestions, please contact us at:

<http://amasty.com/contacts/>

Your feedback is absolutely welcome!

